

COST AND FEES

CREATIVE PROGRAMS	1st Semester	2nd Semester	3rd Semester	4th Semester	Program TOTALS
George A. Romero's Filmmaking Program	Application Fee \$50 Registration Fee \$100			Graduation Fee \$195	\$345
Tuition	\$9,650	\$9,650	\$9,650	\$9,650	\$38,600
(Onground Tuition)	\$7,380	\$9,650	\$9,650	\$6,430	
(On-line Tuition)	\$2,270	\$0	\$0	\$3,220	
Books	\$ 500	\$315	\$390	\$475	\$1,680
Supplies	\$560	\$105	\$25	\$800	\$1,490
Equipment	\$1,125	\$1,125	\$1,125	\$1,125	\$4,500
Semester Totals	\$11,985	\$11,195	\$11,190	\$12,245	\$46,615
Tom Savini's Special Make-Up Effects Program	Application Fee \$50 Registration Fee \$100			Graduation Fee \$195	\$345
Tuition	\$9,650	\$9,650	\$9,650	\$9,650	\$38,600
(Onground Tuition)	\$9,650	\$5,790	\$9,650	\$8,400	
(On-line Tuition)	\$0	\$3,860	\$0	\$1,250	
Books	\$420	\$705	\$0	\$95	\$1,220
Supplies	\$1,710	\$1,150	\$2,740	\$2,535	\$8,135
Semester Totals	\$11,930	\$11,505	\$12,390	\$12,475	\$48,300

The goal of Douglas Education Center is to provide a high-quality education and train our graduates in the skills necessary to be competitive in today's current employment market. In order to operate this institution with the highest level of efficiency and to provide the best education possible, tuition increases may occur. In the event of any tuition increases, students are properly notified. Books and supply cost may be adjusted with no prior notice to students on a semester by semester (or instructional period by instructional period) basis.

SKILLED TRADES PROGRAMS	1st Instructional Period	Program TOTALS
Heavy Equipment and CDL with Safety	Application Fee \$50 Registration Fee \$100	\$150
Tuition	\$12,250	\$12,250
Books	\$50	\$50
Exams / Certifications	\$0	\$0
Supplies	\$150	\$150
Totals	\$12,600	\$12,600
Commercial Driver's License Program	Application Fee \$50 Registration Fee \$100	\$150
Tuition	\$7,150	\$7,150
Books	\$15	\$15
Exams / Certifications	\$0	\$0
Supplies	\$85	\$85
Totals	\$7,400	\$7,400

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BEAUTY & WELLNESS PROGRAMS	1st Semester	2nd Semester	3rd Semester	Program TOTALS
Cosmetology Program	Application Fee \$50 Registration Fee \$100		Graduation Fee \$195	\$345
Tuition	\$6,675	\$6,675	\$6,675	\$20,025
Books	\$355	\$0	\$25	\$380
Supplies	\$1,795	\$785	\$455	\$3,035
Exam / Certifications	\$0	\$0	\$165	\$165
Totals	\$8,975	\$7,460	\$7,515	23,950
Esthetics Program	Application Fee \$50 Registration Fee \$100 Graduation Fee \$195			\$345
Tuition	\$4,250			\$4,250
Books	\$435			\$435
Supplies	\$760			\$760
Exam / Certifications	\$165			\$165
Totals	\$5,955			5,955
Esthetician and Nail Technologist Program	Application Fee \$50 Registration Fee \$100	Graduation Fee \$195		\$345
Tuition	\$4,250	4,250		\$8,500
Books	\$825	\$0		\$825
Supplies	\$805	\$760		\$1,565
Exam / Certifications	\$165	\$165		\$330
Totals	\$6,195	\$5,370		\$11,565
	1st Instructional Period	2nd Instructional Period		
Massage Therapy	Application Fee \$50 Registration Fee \$100			\$150
Tuition	\$4,350	\$4,350		\$8,700
Books	\$540	\$120		\$660
Supplies	\$540	\$295		\$835
Equipment	\$825	\$825		\$1,650
Graduation Fee	\$0	\$195		\$195
Exam / Certifications	\$0	\$425		\$425
Totals	6,405	\$6,210		\$12,615
	1st Instructional Period			
Advanced Cosmetic Techniques	Application Fee \$50 Registration Fee \$100			\$150
Tuition	\$4,500			\$4,500
Books	\$275			\$275
Supplies	\$1,000			\$1,000
Exams / Certifications	\$40			\$40
Totals	\$5,965			\$5,965

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FINANCIAL INFORMATION

TUITION

A flat tuition rate is assessed when a student enrolls for 12 to 17 semester credits.

A per credit rate is assessed when a student attends less than 12 credits or more than 17 credits per term. If a student is scheduled for more than 17 credits per term based on the normal program layout, DEC will not assess additional per credit charges.

Per credit charges are the same for on-ground or online courses as stated below.

PER CREDIT RATES EFFECTIVE JUNE 2023

- Tom Savini's Special Make-Up Effects Program ----- \$545/credit
- George A. Romero's Filmmaking Program ----- \$580/credit
- Heavy Equipment and CDL with Safety Program ----- \$1,025/credit
- Commercial Driver's License Program ----- \$1,025/credit
- Cosmetology Program ----- \$470/credit
- Esthetics Program ----- \$270/credit
- Esthetician and Nail Technologist Program ----- \$315/credit
- Advanced Cosmetic Techniques Program ----- \$1,500/credit
- Massage Therapy ----- \$300/credit
- **General Education / Applied General Education Courses ----- \$565/credit

**applied to students not enrolled in a program

Douglas Education Center reserves the right to adjust tuition and other charges with 60 days' prior notice. DEC reserves the right to change books, supplies, equipment, computers, etc. throughout the program due to availability, new materials, and changes in editions, vendors, curriculum, etc.

Laptop, equipment and software warranties are provided by the manufacturer not DEC.

See the FINANCIAL AID INFORMATION section of the catalog for the definition of a payment period.

Douglas Education Center will send an invoice to students who owe a balance for tuition, fees, books, supplies, and other charges assessed for the semester. DEC will not send an invoice if there is no balance due because charges are fully paid by financial assistance or other payments on the student's account.

Arrangements for payment of educational costs must be made prior to the first day of class. Contact the Financial Aid Office for information on applying for and receiving financial aid or agency funding. The Financial Aid Office will assist a student with making installment payment arrangements if there is a balance due after all forms of financial aid are deducted.

DEC accepts the following forms of payment:

- Financial Aid: Grants, scholarships, student employment and loans. Financial aid is available from federal, state, institutional, and private sources.
- Agency Funding: Veterans, Vocational Rehabilitation, job retraining benefits, etc.
- Cash: Payment in full or installment payment plans
- Check: Personal or certified (There is a Returned Check / Stop Payment Fee of \$35.00 when applicable)
- Credit Card
- Online: www.dec.edu/pay

Contact the Business Office for information concerning payment amount, method of payment, or payment schedule.

Payment schedules are interest-free and do not extend beyond the semester / instructional period. Therefore, late fees and interest charges are not applicable.

A student's account must be current or paid in full prior to the start of the subsequent semester. In rare and unusual circumstances, the Director of Financial Services may permit a student to start the next semester with a prior semester balance.

A student's account must be paid in full before graduation. All charges must be paid before a student participates in the graduation ceremony or receives his/her A.S.B. degree, diploma, certificate, or transcript.

PAYMENT PLAN POLICY

For Semester based programs (excluding Esthetics). The student has the choice of 3 payment options

- Cash balance paid in full (100%) prior to the first day of class
- 50% of cash balance paid prior to the 1st day of class and the remaining 50% is divided into 3 equal installments paid by the 1st day of the following 3 months in the semester.
- 25% of cash balance paid prior to the 1st day of class and the remaining 75% is divided into 3 equal installments paid by the 1st day of the following 3 months in the semester.

For the Esthetics program, the student has 2 payment options

- Cash balance is paid in full (100%) prior to the first day of class
- 50% of cash balance is paid prior to the 1st Day of class and the remaining 50% is divided in to 3 equal installments paid by the 1st day of the following 3 months in the semester

For the Advanced Cosmetic Techniques program, the student has 2 payment options

- Cash balance is paid in full (100%) prior to the first day of class
- 50% of cash balance is paid prior to the 1st Day of class and the remaining 50% is divided in to 2 equal installments paid by the 1st day of the following 2 months

For the Massage Therapy program, the student has the choice of 3 payment options

- Cash balance paid in full (100%) prior to the first day of class
- 50% of cash balance paid prior to the 1st day of class and the remaining 50% is divided into 3 equal installments roughly 45 days apart: 15th day of the Second Month, 1st Day of the 4th Month and 15th Day of the 5th Month.
- 25% of cash balance paid prior to the 1st day of class and the remaining 75% is divided into 3 equal installments roughly 45 days apart: 15th day of the Second Month, 1st Day of the 4th Month and 15th Day of the 5th Month.

For Skilled Trade programs (Commercial Driver's License, Heavy Equipment and CDL with Safety) the student has 2 payment options

- Cash balance is paid in full (100%) prior to the first day of Class
- 50% of cash balance is paid prior to the 1st Day of class and the remaining 50% is divided in to 2 equal installments, the mid- point of the program and 3 business days prior to the scheduled completion of the program.

EXPLANATION OF CHARGES

"Cost and Fees" Schedules are based on fulltime enrollment. See the "Cost and Fees" Schedules for the amount of each of the following charges.

APPLICATION FEE

A one-time fee to accompany the admissions application.

REGISTRATION FEE

A registration fee is assessed the first semester of the program for new and re-enrolling students. A registration fee is assessed the first semester or instructional period when a student enrolls in a new program at DEC. The registration fee secures a student's enrollment in the program as well as scheduling costs.

GRADUATION FEE

A one-time fee assessed during the final semester or instructional period to defray the cost of the graduation ceremony.

EXAM/CERTIFICATION FEE

In all programs and courses except for the Commercial Driver's License course, a student taking an industry or licensing exam or certification more than one time, for any reason, is responsible for any additional costs. Students taking the Commercial Driver's License course will have three (3) attempts to pass this certification, after which the cost of any additional attempt(s) will be the responsibility of the student.

EQUIPMENT

Equipment provided is selected to meet the current program needs using budgeted funds and technology available at the time of the semester or instructional period's start. Future students may be provided equipment that may be more advanced as technology improves and costs decrease.

George A. Romero's Filmmaking Program students must purchase a laptop computer, software, tablet and other filmmaking equipment, as necessary. The equipment must be purchased in the first semester for use throughout the program. Laptops and equipment remain the property of DEC until all semester fulltime equivalent charges are paid, and if receiving Federal Student Aid, 100% of funds are earned.

Software remains the property of DEC until all final semester fulltime equivalent charges are paid, and if receiving Federal Student Aid, 100% of funds are earned. Some software is leased, not purchased.

BOOKS

Books may be purchased from a vendor other than the school. If purchased from the school, books become the property of the student upon issuance.

SUPPLIES

Supplies include program materials and uniforms (required for certain programs). A sufficient quantity of supplies is provided for each course, when required. Additional supplies may be purchased as needed. Supplies become the property of the student upon issuance.

MISCELLANEOUS FEES

- Academic Transcript Fee *\$ 10.00
- Duplicate Certificate Fee \$ 15.00
- Returned Check / Stop Payment Fee \$ 35.00

*A FREE transcript is issued in a student's graduation package.

See the FINANCIAL AID INFORMATION section of the catalog for the definition of a payment period.

The following cancellation and refund policies are applicable to on campus and online coursework.

REFUND POLICIES

GRADUATION FEE REFUND POLICY

The Graduation Fee is non-refundable after the student begins attendance in the final semester/ instructional period whether or not the student attends the graduation ceremony.

EXAM/CERTIFICATION FEE REFUND POLICY

Exam/Certification Fees are refunded in the semester / instructional period charged and only if not taken by or ordered for the student.

FEES FOR NON-TANGIBLE SERVICES

Fees for non-tangible services will be refunded in accordance with the tuition refund policy.

COMPUTER/EQUIPMENT/SOFTWARE REFUND POLICY

Computer/Equipment/Software Fees are non-refundable upon issuance and generally non-returnable.

BOOKS/SUPPLIES REFUND POLICY

Books/Supplies are non-refundable upon issuance and generally non-returnable. However, a student who returns books and supplies within 20 days of purchase or within 20 days of the last date of attendance, and in the same condition issued (unopened, unmarked, etc.), may be entitled to a refund as determined by DEC.

CANCELLATION POLICY

Applicants who have not visited the school prior to enrollment will have the opportunity to withdraw without penalty within five business days following either the regularly scheduled orientation procedures or following a tour of the school facilities and inspection of equipment where training and services are provided. All monies paid by an applicant will be refunded if requested within five business days after signing an enrollment agreement and making an initial payment. An applicant requesting cancellation more than five business days after signing an enrollment agreement and making an initial payment, but prior to entering the school, is entitled to a refund of all monies minus a fee of \$150.

TUITION REFUND POLICY

Douglas Education Center will earn all or a portion of the tuition charged when a student begins a semester or instructional period but fails to complete it for any reason. The last date of attendance is used to calculate the amount of earned tuition. If applicable, the student's account will be credited with any unearned tuition credit.

A refund will be posted to the student's account within 30 days of the official withdrawal or the date DEC determines the student is no longer in attendance.